

## Privacy and Cookies Notice

Chilli Promotional Products Ltd is a registered data controller with the UK Information Commissioner's Office under number **ZA345936**

We hold personal data about:

- Clients
- Prospective clients
- Suppliers
- Employees
- Newsletter subscribers

We will only disclose this data if:

- It is required by law
- It is required to provide you with services and goods
- You have given us prior consent

We do not buy or sell personal data for any purpose.

To verify, update or amend your personal data, or contact us with a data protection query, please email [jody@chillipromotions.co.uk](mailto:jody@chillipromotions.co.uk)

You also have the right to lodge a complaint about our processing with the UK's [Information Commissioner's Office](#).

**This policy will be reviewed annually. Date of last review: 16th December 2019**

### Your Rights

As an individual whose personal data is processed by Chilli Promotional Products you have these rights:

- The right to be informed, which is what this privacy policy is for.
- The right to access what data we hold about you.
- The right to object to direct marketing – either use the unsubscribe option or contact us directly.
- The right to object to processing carried out on the basis of legitimate interests.
- The right to erasure (in some circumstances).
- The right to data portability.
- The right to have your data rectified if it is inaccurate.
- The right to have your data restricted or blocked from processing

## Cookies

chillipromotions.co.uk puts small files (known as 'cookies') onto your computer to collect information about how you browse the site.

This site will place the following cookies on your computer.

Cookie	Provider	Purpose	Expires after
PHPSESSID	chillipromotions.co.uk	This cookie only contains a reference to a session stored on the webserver. No information is stored in the user's browser and this cookie can only be used by the current web site. It is removed when the browser is closed.	Session
_atuvc	AddThis	This cookie is associated with the AddThis social sharing widget which is commonly embedded in websites to enable visitors to share content with a range of networking and sharing platforms. This is believed to be a new cookie from AddThis which is not yet documented but has been categorised on the assumption it serves a similar purpose to other cookies set by the service.	30 minutes
_atuvs	AddThis	This cookie is associated with the AddThis social sharing widget which is commonly embedded in websites to enable visitors to share content with a range of networking and sharing platforms. This is believed to be a new cookie from AddThis	30 minutes

		which is not yet documented but has been categorised on the assumption it serves a similar purpose to other cookies set by the service.	
_utma	Google Analytics	A random unique number or string of letters and numbers to identify the browser, the times and dates our visitors interact with the site.	2 years
_utmb	Google Analytics	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	30 minutes
_utmc	Google Analytics	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	Session

_utmt	Google Analytics	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	30 minutes
_utmz	Google Analytics	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	1 year
_fbp	Facebook	This cookie will help deliver our advertising to people who have already visited our website when they are on Facebook or a digital platform powered by Facebook Advertising.	72 days
_ga	Google Analytics	These cookies provide us with information about your visits, such as device and browser usage and referral sites. This helps us to identify areas for improvement and those that are most valued. The cookies	2 years

		collect information in an anonymous form.	
_gcl_au	Google	Used by Google AdSense for experimenting with advertisement efficiency across websites using their services	72 days
_mcid	Mailchimp	These cookies enable Mailchimp to store a visitor's email address if they wish to receive our newsletters.	1 year
loc	Oracle	This is a geo-location cookie, so we know approximately where people sharing information are located	2 years
uvc	AddtoAny	This cookie is used to provide the social sharing functionality	2 years
MC_GAUID	Mailchimp	These cookies enable Mailchimp to store a visitor's email address if they wish to receive our newsletters.	1 month
MC_USER_PROFILE	Mailchimp	These cookies enable Mailchimp to store a visitor's email address if they wish to receive our newsletters.	1 month
MC_USER_INFO	Mailchimp	A random unique number or string of letters and numbers to identify the browser, the times and dates our visitors interact with the site.	1 month
OptanonConsent	Mailchimp	This cookie stores information about the categories of cookies the site uses and whether visitors have given or	1 month

		<p>withdrawn consent for the use of each category. This enables us to prevent cookies in each category from being set in the visitor's browser when consent is not given. The cookie has a normal lifespan of one year and it contains no information that can identify the site visitor.</p>	
<p>OptanonAlertBoxClosed</p>	<p>Mailchimp</p>	<p>This cookie is set after visitors have seen a cookie information notice and in some cases only when they actively close the notice down. It enables the website not to show the message more than once to a user. The cookie has a one-year lifespan and contains no personal information.</p>	<p>1 month</p>

You can control cookies via your web browser settings.

## **Emailing us**

We use Transport Layer Security (TLS) where possible to encrypt and protect email traffic. Where this is not possible we use Secure Socket Layer (SSL) protection, alongside monitoring for viruses or malicious software.

## **Data we may hold**

### **Prospective Clients**

As a prospective client, we may hold the following information about you:

- Your name and basic contact information such as phone number and email address
- Information about the products you are looking for
- Products we may be able to offer you
- Communications with you

If you contact us via email, phone or the contact us page on our website, this data allows us to follow-up with you. We believe this to be a legitimate interest. A copy of our Legitimate Interest Assessment is available on request.

If 36 months after the duration of the enquiry, you can not an active client we will remove this data from our systems.

### **Clients**

As a client, we may hold the following information about you:

- Your name and contact information such as phone number and email address
- Your billing and payment information including your address and postcode
- Details of your order
- Communications with you

We use this data to meet our contractual requirements to you in providing an agreed service and to seek payment from you via invoice. We also use this for lawful purposes, such as taxation. We will retain all financial records for 6 years, following the end of the current financial year. This may include your data. We will retain other information about you for the duration of our relationship with you, plus 36 months.

### **Suppliers**

As a supplier, we may hold the following information about you:

- Your name and contact information such as phone number and email address
- Your billing and payment information including your address and postcode
- Details of the service you provide
- Communications with you

We use this data to as part of our contractual agreement to help you provide an agreed service and make payments to you via invoice. We also use this for lawful purposes, such as taxation. We will retain all financial records for 6 years, following the end of the current financial year. This may include your data. We will retain other information about you for the duration of our relationship with you, plus 36 months.

### **Newsletter subscribers**

As a newsletter subscriber, we may hold the following information about you:

- Your name and email address
- What you would like to hear from us about
- A record of your consent to receive our newsletter

We will use this information to send you news about Chilli Promotional Products and its services. We will periodically check with you and update this information. You can unsubscribe using the link including in all email newsletters or on the contact details above. Our lawful basis for processing is your consent; We will not add you to our mailing list without your consent.

### **Data we may transfer**

We use third-party tools in our business - [Promotional Office](#), [MailChimp](#), [Office 365](#), [SurveyMonkey](#), [MailBigFile](#). These tools may transfer your information out of the European Economic Area. If you have any concerns around your data being transferred international after reading the linked privacy statements from these third parties, please contact us.